

國立中興大學文學院新聘教師資格審查程序

The Review Procedures for the Qualifications of the New Faculty at College of Liberal Arts

民國 98 年 3 月 24 日 97 學年度第 3 次院務會議修正通過

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民國 110 年 10 月 13 日 110 學年度第 1 次院務會議修正通過

Amended and approved at the 1st College Affairs Council meeting on Oct 13, 2021, academic year 110

一、本院新聘教師資格審查，分為獨立所（含學位學程）及系（含中心）兩種不同程序辦理：

（一）獨立所（含學位學程）：

1. 獨立所：由所有教師共同討論新聘教師資格後送所教師評審委員會審議擬送外審人員。
2. 學位學程：由學程事務委員會共同討論新聘教師資格後送學位學程教師評審委員會審議擬送外審人員。

（二）系（含中心）：

1. 由與擬徵聘教師領域相關之學者專家組成審查委員會，就各系（中心）訂定之基本學術門檻、學術論著發表、與所擬聘任專長符合度等條件審查，並做成書面報告。審查委員會由系（中心）主任邀請校外 1-2 名及系（中心）內推舉校內 1-2 名組成之。
2. 系（中心）主任依據前項審查報告，得邀請符合資格之應聘人員辦理公開演講或以其他方式演講，並通知全系（中心）教師參加。
3. 出席演講會之系（中心）內教師就書面報告及公開演講等資訊提出擬聘人員排序建議，送系（中心）教師評審委員會審議擬送外審人員。

I. The review of the qualifications of the new faculty at this college is divided into two different procedures including independent research institute (or degree program) and department (or center):

1. Independent research institute (or degree program):

- (1) Independent research institute: The faculty shall discuss the qualifications of the new faculty before the cases are sent to the Faculty Evaluation Committee of the Institute for deliberation and be ready for external reviews.
- (2) Degree program: The qualifications of the new faculty are discussed among the Program Affairs Committee members before the cases are passed to the Faculty Evaluation Committee of the Degree Program for deliberation and be ready for external reviews.

2. Department (or center):

- (1) A Review Committee, composed by scholars and experts on the relevant domain as the candidates, shall review in accordance with the requirements which every department (center) enacted, such as the fundamental academic threshold, academic publications, and the conformity with the recruiting specialty, and then compose a written report. One to two off-campus members invited by the Chair of the department (center) and one to two intramural members elected within the department

(center) comprise the Review Committee.

- (2) The Chair of the department (center) can invite eligible candidates according to the previous review report to deliver public speeches or to deliver speeches in another way and notify all faculty of the department (center) to join.
- (3) The faculty of the department (center) who participated in the speeches shall provide orders of the candidates as suggestions according to the written reports and the public speeches. The results are then sent to the Faculty Evaluation Committee of the Institute (Center) for deliberation and be ready for external reviews.

二、各單位擬送外審人員以不超過擬聘員額 2 倍為原則，超過部分由單位負責外審相關費用。

- II. The number of the proposed external reviewers that each unit is sending to shall not exceed two times the number of the candidates. The unit shall be responsible for the fees of the exceeded reviewers.

三、系級教師評審委員會除將擬送外審人員送院員額管理小組暨教師甄選委員會審議之外，亦須將所有應聘人員資格條件及排序等資料一併送該委員會，委員得就單位未列為擬送外審名單中挑選送外審人員；單位內教師亦得經二分之一(含)以上連署，推薦未列為擬送外審名單之人員送該委員會參酌。

- III. The Department-level Faculty Evaluation Committee not only sends the proposed external reviewers list to the “College Staff Number Management Team and Faculty Selection Committee” for deliberation, but also hands in the qualifications and the orders of all candidates to the committee. The committee members can select external reviewers that are not listed by the unit. The faculty in the unit can also recommend external reviewers that are unlisted, with the signatures from at least half of the faculty and send the list to the committee for consideration.

四、凡通過外審之人員，各單位得邀請進行更為正式之公開演講會或試教。

- IV. Each unit can invite the candidates who have passed external reviews to deliver more official public speeches or teaching demonstrations.

五、本程序經院務會議通過後實施，修正時亦同。

- V. The procedures have been implemented with the approvals at the College Affairs Council meeting. The same shall apply for all subsequent revisions.