

# 國立中興大學文學院聘任專業技術人員擔任教學認定規範

## Standards Governing the Recruitment and Accreditation of Professional Technicians as Teachers at College of Liberal Arts

民國 101 年 02 月 23 日 100 學年度第 5 次院教評會議訂定  
Stipulated at the 5<sup>th</sup> College-level Faculty Evaluation Committee on Feb 23, 2012, academic year 100  
民國 101 年 06 月 21 日第 29 屆第 4 次校教評會議備查  
Archived for future reference at the 4<sup>th</sup> University-level Faculty Evaluation Committee of the 29<sup>th</sup> term on Jun 21, 2012  
民國 110 年 05 月 19 日 109 學年度第 6 次院教評會議修正(第 4 點)  
Amended Point 4 at the 6<sup>th</sup> College-level Faculty Evaluation Committee on May 19, 2021, academic year 109  
民國 110 年 06 月 22 日第 38 屆第 4 次校教評會議備查  
Archived for future reference at the 4<sup>th</sup> University-level Faculty Evaluation Committee of the 38<sup>th</sup> term on Jun 22, 2021  
民國 111 年 06 月 23 日 110 學年度第 4 次院教評會議修正(第 6 點)  
Amended the 6<sup>th</sup> College-level Faculty Evaluation Committee on Jun 23, 2022, academic year 110  
民國 111 年 06 月 28 日第 39 屆第 7 次校教評會議備查  
Archived for future reference at the 7<sup>th</sup> University-level Faculty Evaluation Committee of the 39<sup>th</sup> term on Jun 28, 2022

1、 本規範依據本校「國立中興大學聘任專業技術人員擔任教學要點」訂定之。

1. These regulations were stipulated in accordance with the “Guidelines for the Recruitment of Professional Technicians as Teachers at National Chung Hsing University”.

2、 專業技術人員比照教師職務等級，分教授級、副教授級、助理教授級及講師級四級，各級標準依本校專業技術人員擔任教學要點之規定。

2. The positions of professional technicians shall emulate those of teachers, classifying into four levels including professor level, associate professor level, assistant professor level, and lecturer level. The criteria for each level are enumerated in the “Guidelines for the Recruitment of Professional Technicians as Teachers at National Chung Hsing University”.

3、 本院聘任專業技術人員之年資、具體事蹟、特殊造詣或成就、國際級大獎之認定，規範如下：

(1) 年資：應為與應聘科目相關之專業性工作年資，未滿一年部份不予計算，請檢具經歷證明書提供各級教評會審議。

(2) 具體事蹟、特殊造詣或成就：應為與應聘科目相關之事蹟、造詣或成就，並檢附相關證明文件，提供各級教評會審議認定。

(3) 國際級大獎：應為與應聘科目相關之專業性獎勵，請檢附獲得獎項之證明與該獎項之徵選資料，提供各級教評會審議認定。

(4) 前項具體事蹟、特殊造詣或成就之認定，應併同擬授課大綱先送請校外學者或專家三人審查，並獲二人以上之推薦。

3. The regulations for the recognition of the recruited professional technicians' tenure, outstanding performances, special attainments or accomplishments, and international awards are as follows:

(1) Tenure: The tenure shall be from a professional position related to the subject of application, and the part below one year shall be removed from the calculation. Please provide all levels of the Faculty Evaluation Committee with certificates of experience for deliberation.

(2) Outstanding performances, special attainments or accomplishments: The

performances, attainments, or accomplishments shall be related to the subject of application. Please provide all levels of the Faculty Evaluation Committee with relevant documentations for deliberation.

(3) International awards: The awards shall be professional and related to the subject of application. Please provide all levels of the Faculty Evaluation Committee with proof of receiving the awards and the selection list of the awards for deliberation.

(4) The recognition of the aforementioned outstanding performances, special attainments or accomplishments, and syllabus proposal shall be jointly reviewed by three off-campus scholars or experts and receive two or more recommendations.

4、本院聘任專業技術人員擔任教學者，應先經系級教評會初審，認定符合規定後由系、所教評會委員建議校外專家、學者參考名單，每案至少十人，密送院教評會召集人，院教評會召集人勾選名單後辦理外審。

4. The professional technicians recruited as teachers at this college shall be first reviewed by the Department-level Faculty Evaluation Committee for qualification. After that, members of the Department/Institute-level Faculty Evaluation Committee shall submit at least ten suggestions of off-campus experts and scholars per case for the reference list, which shall be sent to the convener of the College-level Faculty Evaluation Committee through a blind carbon copy. The external review shall commence after the convener has taken picks from the list.

5、兼任專業技術人員之聘任審查，應經系級、院級教評會審議並送校教評會備查，惟院聘專業技術人員免經系級教評會審議，聘任後不得升等。專任專業技術人員之聘任及升等審查，仍應經三級教評會審議。

5. The review of the recruitment of part-time professional technicians shall be deliberated by the Department/College-level Faculty Evaluation Committee and sent to the University-level Faculty Evaluation Committee for future reference. Only professional technicians recruited by the college can be exempted from the deliberation of the Department-level Faculty Evaluation Committee, while promotions are not allowed after recruitment. The review for the recruitment and promotion of full-time professional technicians shall still be deliberated by the three levels of Faculty Evaluation Committee.

6、本院各系、所應依據「國立中興大學聘任專業技術人員擔任教學要點」與本規範，分別訂定各所屬專業領域之專業技術人員之年資、具體事蹟、特殊造詣或成就之認定、國際級大獎之界定、確屬學校教學需要人才之認定及酌減年限等事項之認定規範，經院教評會通過，送院、校教評會備查。

6. Each department and institute at this college enacted the following specifications with regards to the professional technicians of each specialized field in accordance with the “Guidelines for the Recruitment of Professional Technicians as Teachers at National Chung Hsing University” and these standards. The aforementioned specifications include the recognition of tenure, outstanding performances, special attainments or accomplishments, talents in line with the needs of the school, discretionary reduction of year limit, and the definition of international awards. With the approval of the College-level Faculty Evaluation Committee, the specifications can be delivered to the College-Level and University-level Faculty Evaluation Committee for future reference.

7、本規範經院教評會議審議通過後實施，並送校教評會備查，修訂時亦同。

7. The regulations have been implemented with the approvals at the College-level Faculty Evaluation Committee meeting and sent to the University-level Faculty Evaluation Committee for future reference. The same shall apply for all subsequent

revisions.